



Required Applicant CV Format

CVs must include the following sections and associated information:

Identification

Provide your name, student identification number, mailing address, phone number, and email address.

Details of Academic Background

Indicate all research training, university degrees obtained and those in progress (where applicable), starting with the most recent. If you hold a degree from more than one institution, enter each institution separately.

Degree Type	Degree Name and Specialty	Institution/ Organization and Country	Supervisor Name	Start Date (MM/YYYY)	End Date (MM/YYYY)
<i>Sample text</i>	<i>Sample text</i>	<i>Sample text</i>	<i>Sample text</i>	09/2020	05/2022

Relevant Work Experience

Starting with the most recent, indicate your current and other academic and non-academic work experience since the beginning of your university studies. Leave the end date blank for current positions.

Position	Institution/ Organization and Country	Department/ Faculty/School	Start Date (MM/YYYY)	End Date (MM/YYYY)
<i>Sample text</i>	<i>Sample text</i>	<i>Sample text</i>	09/2020	05/2022

Distinctions/Awards/Credentials

Starting with the most recent, indicate any recognitions received, including awards, licenses, qualifications, professional designations, or credentials. Do not include academic appointments here, as they are detailed under work experience. Maximum 20 entries.

Name/Title and Type	Institution/ Organization and Country	Start Date (MM/YYYY)	End Date (MM/YYYY)	Specialty	Total Amount (\$)
<i>Sample text</i>	<i>Sample text</i>	09/2020	05/2022	<i>Sample text</i>	\$1,234

Scholarships, Fellowships, & Funding

Starting with the most recent, indicate any scholarships, fellowships and other sources of funding received. Include the funding source, program name, total amount requested and received (in Canadian dollars), and the period of support.

Funding Source	Program Name	Start Date (MM/YYYY)	End Date (MM/YYYY)	Total Amount Requested (\$)	Total Amount Received (\$)
<i>Sample text</i>	<i>Sample text</i>	<i>09/2020</i>	<i>05/2022</i>	<i>\$1,234</i>	<i>\$1,234</i>

Contributions

Provide details regarding your key contributions (publications, patents/intellectual property rights, other activities or administrative, professional and social contributions).

Provide this information under the 3 headings outlined below. If you have no pertinent information for a specific heading, indicate "N/A".

Publications (no page limit)

Using discipline-appropriate formatting, list your principal publications and other research and creation contributions for the past 5 years, according to the categories below.

- Peer reviewed publications
- Books and Chapters
- Abstracts
- Research Reports
- E-Journals
- Posters

Patents and Intellectual Property Rights (maximum: one page)

List descriptions of patents/copyrights for technology transfer, products and/or services. Include the title, patent/copyright number and date, country(ies) of issue, as well as the relevance or impact of this item and any inventor name(s) pertaining to it.

Activities and Contributions (maximum: one page)

Include both academic and non-academic achievements relevant to the award application and their impacts. Examples of entries are outlined below. (This is not necessarily a complete list and is intended to provide guidance only.)

- Career development (e.g., evidence of leadership)
- Committee membership
- Consulting/contract activities
- Research development
- Research or technical reports
- Technology transfers (specify the nature of the activity and the target audience)
- Patient and public engagement, and community involvement
- Policy papers
- Presentations as guest speaker (public or invited lectures)

- Editorships (specify if editor-in-chief or member of the editorial team)
- Evaluation of articles for scientific, literary or artistic journals (specify title of journal and number of articles evaluated)
- Knowledge translation/dissemination activities
- Development of graduate seminar program, journal club or similar activity.

Interruptions and Delays (*maximum: ½ page*)

Outline any factors that have resulted in a delay or interruption in your academic studies or training, career, research activities, dissemination of results etc. Common examples of an interruption/delay are a bereavement period following the death of a loved one, maternity/parental leave, a change in field of study or relocation of your research environment. Your description might include the start and end dates, the impact areas, and a brief explanation of the reasons for and nature of the absence.